

Internet Usage Policies and Procedures

Using the computer correctly and responsibly is very important. If I want to use the school's computer equipment I need to act as a safe, secure, and responsible cyber citizen. The key word to remember is RESPECT!

The following are some basic expectations for my online behavior:

I promise to respect the rights of others:

1. Passwords are not to be shared with anyone but the teacher.
2. No user is to try to discover another user's password.
3. No student user is permitted to access another user's private files.
4. No user is to create, view or forward offensive or disruptive sounds, text or images.
5. Treat others online as you would like to be treated.

I promise to respect the technology:

1. Never do anything to damage the equipment on purpose.
2. Never try things that you are not trained or permitted to do.

I promise to respect the law:

1. Do not copy work and call it your own.
2. Always give proper credit to the author for words and images included in your work.
3. Do not spread viruses or knowingly disrupt the online environment.

I promise to respect the purpose of school technology:

1. Non-educational games and personal use are not allowed on school equipment.
2. All work stored on school equipment belongs to the school and may be accessed by school personnel.

I understand that using school equipment is a privilege not a right. This privilege can be taken away if I do not act respectably and responsibly online. If I violate any school rules or break the pledge I will lose my technology and Internet privileges. I might also face disciplinary and/or legal actions.

I will sign my name to show that I understand and will follow this pledge:

Student Name (Print): _____ Grade: _____

Student Signature: _____ Date: _____

I have read this Pledge and have discussed it with my child:

Parent/Guardian Name (Print): _____

Parent/Guardian Signature: _____ Date: _____